

Dear Parents/Carers

## **KEEPING OUR CANTEEN AS A COMMUNITY CANTEEN**

Over the past couple of months I have been working with students and our P&C to look at ways we can better support our P&C to keep our Canteen as a P&C Canteen rather than put it out to lease. We are aiming to meet the nutritional needs of our students at reasonable prices.

Student surveys have been carried out, menus explored and improvements in canteen facilities have been the result. A new oven has been installed and a new system of lining up for purchases will be used based on the year group students. Students who order their lunch, recess and/or recess and lunch will be served first.

We have also looked at ways we can make the Canteen menu varied, affordable to students and suited to their tastes.

We have decided it has been clearly shown that the best way to cut prices is for students to order their major food items for recess, lunch and/or recess and lunch. Many schools have adopted online ordering to help them out with their Canteen. We will be following their lead.

### ***What will this look like for the rest of 2014?***

1. From **Monday 17 November** the canteen will be able to drop its prices considerably if students order large purchases at recess, lunch and/or recess and lunch. This will cut wastage, allow for better planning of stock and better daily operations of the Canteen.
2. Parents/carers, students and staff have two options for ordering
  - a) Online through Flexischools - instructions are at the bottom of this letter. This will be available from Thursday for those families wishing to trial the process
  - b) Filling out a lunch order bag and paying or handing in an envelope with the order and payment to the Canteen before the 8.00am Roll Call bell

***Where can I see the menu?*** A copy of the menu will appear on our website tonight. It will also be posted on the student noticeboards.

### ***How do I set up a Flexischools\* account?***

- Go to Flexischools.com.au
- Enter the site
- Click register
- On the account setup page, you will be asked to specify a username and password of your choice and to provide your relevant contact information.
- If you need any assistance at any time, with setting up your account, using the website, or if you have any questions about the food or the service, please don't hesitate to email Flexischools at [help@flexischools.com.au](mailto:help@flexischools.com.au) or to call our Customer Service Line on 1300 361 769.

\*Please note we are using Flexischools for purchases from the Canteen only – no other payments can be made through this system at this point in time.

***What if there are hiccups?*** It is not unusual for new processes to have slight teething problems. I thank you ahead of time for your patience if there are any issues and can assure you that our students will be fed!

On behalf of the students, staff and the P&C of this campus, I thank you for your support as we work together to keep our Canteen community based.

Yours sincerely

Shayne Player

Principal

10 November 2014